

## Beverage Service



# Menu & Event Guidelines

## Food

- Patron agrees to advise The Hotel Hershey® 72 hours (3 business days) prior to the function of definite number in attendance, representing a guaranteed minimum.
- The Hotel Hershey agrees to provide service or accommodations of 5% over minimum guarantee.
- **Coffee Break and Continental Breakfast per person prices represent food and beverage for one a (1) hour time period. Requests for extending past one (1) will incur additional fees.**
- **Buffet and Food Station per person pricing represent food for a maximum of two (2) consecutive hours. Requests for extending past two (2) consecutive hours will incur additional fees.**
- Requests for multiple entrée service will be subject to a surcharge of \$3 per person for two entrees and \$5 per person for three entrees. Surcharges are subject to applicable taxes and service charges. Guaranteed entree selections are required 72 hours (3 business days) in advance of event.
- Requests for multiple entrée service where the entrée order is taken at the table are accepted. The highest priced entrée selection will prevail for all choices. There is a 50 guest maximum and no more than three entrée choices are available. Combination entrees will count as two choices. The menu must include two courses prior to the entrée with a single choice of appetizer or soup, salad and dessert. Multiple choices of each course are not offered and pricing is subject to an \$8 per person surcharge plus applicable taxes and service charges.
- Service Charge of \$100 per chef, per hour will be added for a Chef Attendant at food stations. A taxable Service Charge of \$25 per server, per hour will be added for food and beverage that is passed butler style. A taxable Service Charge of \$50 will be added for buffet service for less than twenty (20) guests.
- All food is provided and served by The Hotel Hershey® staff. Outside food may not be brought onto the property. Because of health, safety and licensing restrictions, The Hotel Hershey® does not allow for third-party vendors.
- All food prices are subject to a 6% Pennsylvania state sales tax and a taxable 20% service charge.
- All prices are subject to change.

## Outdoor Events

- The Hotel Hershey® reserves the right to make the final weather decision regarding outdoor events for the safety of its guests and employees. The decision will be made and communicated to the group four (4) hours prior to the event start time based on the local forecast and radar.
- In case of inclement weather, back up space inside the hotel will be required and arranged during the event planning stage.

## Alcohol and Beverage Service

- All bar service is provided and served by The Hotel Hershey® staff. Self Service Bars in all Event Space and Hospitality Suites are not permitted.
- Bar service is subject to a taxable service charge of 20%. Cash Bar pricing includes the 20% service charge. The Hotel Hershey® does not offer beer by the Keg.
- All prices are subject to change.
- All Host and Cash Bars will have an additional \$50 service charge billed if sales of \$250 per bartender per hour are not attained.
- The Hotel Hershey® holds a license granted by the Pennsylvania Liquor Control Board and is held responsible for complying with its regulations. Therefore, neither patrons nor their guests shall be allowed to bring alcoholic beverages into or on The Hotel Hershey® property.
- Under Pennsylvania Law, all guests consuming alcoholic beverages must be 21 years of age or older. Proof of age is required upon request.
- The Hotel Hershey® reserves the right to exclude any and all objectionable persons from the function, or The Hotel Hershey® premises, without liability.

## Meeting Room Guidelines and Deliveries

- The Hotel Hershey® reserves the right to approve all signage, displays and decoration and its placement on property. All signage must use a free standing easel or stand. Signage may not be attached and/or taped to walls. Please submit proofs of your proposed signage to your Conference Planning Manager, prior to arrival for approval.
- All pyrotechnics, including sparklers and confetti canons, are not permitted both indoors and outdoors.
- Please notify your Conference Planning Manager for any anticipated deliveries and shipping instructions. All large and pallet deliveries require a lift gate on the delivery vehicle. Due to limited storage space, all deliveries shipped may not arrive more than three (3) days prior to conference start date.
- Any property brought on the premises of The Hotel Hershey® and left at the conclusion of the event, shall be at the sole risk of the patron and their guests. The Hotel Hershey® will not be liable for any loss or damage to any such property for any reason.
- There is a \$1 per box handling fee for any delivery of more than five (5) boxes to a meeting room.
- Gift Bag and Amenity deliveries to guest rooms are subject to a \$3 service charge per room for up to two (2) items.

## Bars

	Cash Bar*	Host Bar**
Call Brands	\$9	\$8
Premium Brands	\$10	\$9
Prestige Brands	\$11	\$10
Cordials	\$11	\$10
Domestic Beer	\$7	\$6
Import Beer	\$8	\$7
House Wine by the Glass	\$9	\$8***
Soda	\$3 each	\$5.50/liter
Juice	\$3 each	\$6.50/quart

\$50/hr service charge if beverage sales are less than \$250 per hour per bar.

\*Cash bar pricing includes gratuity. \*\*20% service charge on host bars.

\*\*\*Host bar wine is priced by the bottle.

## Hourly Bars

	First Hour	Second Hour	Additional Hours
<b>Call</b> Cutty Sark, Jim Beam, New Amsterdam Gin, Smirnoff, Bacardi, Domestic, Import or Craft Beers, Sodas and Mixers, and House Wines	\$17	\$13	\$11
<b>Premium</b> Dewar's, Jack Daniel's, Tanqueray, Absolut, Captain Morgan, Domestic, Import or Craft Beers, Sodas and Mixers, and Premium Selected Wines	\$19	\$15	\$12
<b>Top Shelf</b> JW Black, Maker's Mark, Crown Royal, Bluecoat, Ketel One, Captain Morgan Private Stock, Domestic, Import or Craft Beers, Sodas and Mixers, and Premium Selected Wines	\$21	\$16	\$13

\*Substitutions are available but may have surcharges and additional selections may also be added.

### Beer, Wine, and Soda

<b>Call:</b> Choice of Domestic Beers and House Wines	\$12	\$10	\$9
<b>Premium:</b> Choice of Import or Specialty Beers and Premium Selected Wines	\$14	\$12	\$11

\*20% service charge on all hourly bars.

## Beer Selections

### Domestic \$6

Coors Light  
Miller Lite  
Budweiser  
Bud Light  
Michelob Ultra  
Blue Moon  
Yuengling Lager

### Import \$7

Amstel  
Guinness  
Heineken  
Stella Artois  
Corona

### Craft \$7

Lancaster Milk Stout  
Sam Adams Boston  
Sam Adams Seasonal  
Tröegs IPA  
Tröegs Seasonal  
Yards Seasonal  
Lancaster Brewing Company Hop Hog IPA

### Non-alcoholic \$5 St. Pauli Girl

### Dry Snacks (Price per Basket)

• Potato Chips \$10

• Dry Roasted Peanuts \$15

• Mixed Nuts \$20

## Specialty Punches

Priced per gallon, serves 20 guests. Bartender charges per hour \$75.

Station attendant required for punches with alcohol at \$25 per attendant per hour. \*20% service charge on punches

### Red Sangria Punch

Red Wine, Brandy, Club Soda, Fresh Fruit

\$65

### Champagne Fruit Punch

Champagne, Fruit Punch, Ginger Ale, Club Soda, Fresh Fruit

\$65

### White Peach Sangria Punch

White Wine, Peach Schnapps, Sweet-sours, Fresh Fruit

\$65

### Bellini Fruit Punches

(Your Choice: Peach, Pomegranate, Mango)  
Prosecco, Choice of Juice, Club Soda

\$75

### Champagne Mimosa Punch

Champagne, Orange Juice, Club Soda

\$65

### Tropical Fruit Punch

(Non-Alcoholic)

Fruit Juice, Ginger Ale, Grenadine, Sierra Mist

\$35

## Specialty Bars

### Bloody Mary & Mimosa Bar

Create your personalized Bloody Mary from our variety of Vodkas, seasonings, and garnishes - or select your favorite juice flavor to create your specialized Mimosa

\$17 per person for the first hour

\$13 per person for the second hour

\$11 per person for each additional hour

20% service charge

### Cordial

Select your favorite cordials, ports, and after dinner digestivos  
Consumption and 20% service charge

### Champagne Bar

Choose from your favorite bubbly and then select from an assortment of fruits and edible garnishes  
Consumption and 20% service charge

### Summertime N/A's

An iced non-alcoholic beverage is a refreshing way to welcome your guests to your special day  
Priced per gallon, serves 20 guests plus 20% service charge

### Ice Luge

Select a cool custom designed Ice Luge for display or to serve your specialty cocktail or martini with a guaranteed chill and thrill effect!  
Starting at \$400